



**MINUTES OF THE ANNUAL MEETING OF ARNE PARISH COUNCIL**  
**HELD ON THURSDAY 20<sup>th</sup> JUNE 2024**  
**AT STOBOROUGH VILLAGE HALL COMMENCING AT 7.15PM**

**Present:** Cllrs: I Church, S Cranshaw, I. Duckworth, J Ives, A Patrick and M Sims

**Chair:** Cllr S. Cranshaw

**Clerk:** Mr. T. Watton

**Also Present:** Dorset Cllr B Ezzard and five members of the public

**1. To receive apologies for absence**

**24.52** Cllr T Brodie James. Dorset Cllr R Holloway also sent his apologies.

**2. Receipt of “Acceptance of Office” of Cllrs Partrick & Sims.**

**24.53** Cllrs A Patrick and M Sims signed their Acceptance of Office.

**3. PUBLIC PARTICIPATION:**

**24.54** Representing the owners of both of the semi-detached thatched properties known as Clematis Cottages which had been hit by lightning and seriously damaged by fire, a resident explained that to assist with the contractors dealing with this they were seeking the Parish Council’s permission to site a welfare portacabin on the grass area immediately in front of the cottages. This area is understood to be owned by the Parish Council. It was noted that between this grass area and the cottages is the tarmac roadside pavement, which would therefore need to be closed and diverted.

In response, the Council Chair confirmed that the Parish Council would have no objection to the proposal to house the portacabin on the grass, but Stoborough Meadow residents would need to be informed. It was also noted that PC ownership of / responsibility for the grass area would need to be confirmed, and the views of DC Highways would need to be sought regarding the pavement and any roadside access implications. It was also suggested that the views of the Planning Department might also need to be sought.

It was noted that it is intended that the owners of the properties will seek to have the originally thatched roof replaced with tiles, and that this would be a separate matter to be resolved via planning applications in due course.

Mr Kenward provided an update on the planned parish survey. He listed the previous surveys in 2002/3, 2010 and 2014. He suggested that the Parish Council may wish to set up a small committee to liaise with him over this matter. The Council Chair indicated that she would inform him when such a committee was set up.

**4. Declaration of Interests**

**24.55** There were none.

**5. confirm the minutes of the meeting held on the 16<sup>th</sup> May 2024**

**24.56** A copy of the minutes had been circulated to all members prior to the meeting.

It was proposed by Cllr Church and seconded by Cllr Ives that the minutes of the meeting of the Parish Council held on 16<sup>th</sup> May 2024 be agreed as a true and accurate representation of the meeting and signed by the Chair. Agreed unanimously. The Chair signed the minutes at the meeting.

**6. Matters arising not covered by the agenda – for report only**

**24.57** Cllr Patrick advised that she wished to be removed as a Parish Council member of the Imerys Liaison Group, due to a potential conflict of interest.

ACTION: THE CLERK

**7. Dorset Councillor’s Report**

**24.58** Cllr. Ezzard had provided a written report covering issues relating to Dorset Council. This had been circulated to council members prior to the meeting. A copy is associated at Appendix 1 to these minutes.

Cllr Ezzard expressed her thanks and appreciation for her’s and Cllr Holloway’s re-election and the opportunity to continue serving the local community. In her report she remarked that she has been appointed as a member of the Eastern Area Planning Committee. She then advised that Head of Planning Anna Lee will be calling in application P/HOU/2024/01422 (33 Stoborough Meadow) for consideration by the Planning Committee. However, as she has already submitted an objection to the proposal Cllr Ezzard will not be able to take part in the discussion or decision on this application. On the subject of the shuttle bus, Cllr Ezzard advised that the running of this will be taken over by the Purbeck Community Rail Partnership and that in future it is intended to offer a wider range of destinations based on local demand.

Regarding the Wareham Area Community Speedwatch, Cllr Ezzard asked for more suggestions for locations to be monitored.

Cllr Patrick thanked Cllr Ezzard for her support for the cutting of highway verges locally. She noted however that the verges on Nutcrack Lane and all down to Arne had not yet been done. It was agreed that this presents a danger to pedestrians and all road users.

In response to the points made in “Public Participation” concerning the request to site a welfare portcabin in front of the two houses damaged by fire, Cllr Ezzard indicated that she would approach Anna Lee, DC Planning, for advice and guidance on this. To facilitate that inquiry the Parish Clerk was asked for forward copies of the photographs of the site.

ACTIONS: THE CLERK and  
CLLR EZZARD

**8. To confirm the payment of accounts for June 2024:**

**24.59** The following payments were presented for approval:

<b>ARNE PARISH COUNCIL PAYMENTS – June 2024</b>				
<b>Payments due</b>	<b>Payee</b>	<b>Purpose</b>	<b>Reference</b>	<b>£</b>
20/06/2024	Purbeck Film Festival	Grant 2024	BACS 20/25	£200.00
20/06/2024	Starboard Systems Limited	licence fee annual renewal	BACS 22/25	£414.72
20/06/2024	T Watton	Salary June 2024 (period 3)	BACS 23/25	£540.00
20/06/2024	HMRC	PAYE & Employer's NI – T Watton (period 3)	BACS 24/25	£135.00
20/06/2024	Barker-Fox associates	internal audit fee for year ended 31st March 2024	BACS 25/25	£80.00
20/06/2024	E Macknamara	payment to Microsoft for Office 365 annual fee	BACS 26/25	£59.99
20/06/2024	Smart Garden Services	Monthly Grounds maintenance - Inv 645 dated 16/06/24	BACS 21/25	£850.83
20/06/2024	Viking Office UK Ltd	Stationery	BACS 27/25	£28.68
<b>Total</b>				<b>£2309.22</b>

It was proposed by Cllr Patrick and seconded by Cllr Ives; and **RESOLVED** that the payments be approved and paid.

ACTION:THE CLERK

The Clerk also referred to the Bank Reconciliation, Financial Report and report of performance against budget for the year to date (31<sup>st</sup> May) which he had circulated to all members ahead of the meeting. There were no comments or questions. It was **RESOLVED** that the bank reconciliation and budget reports for the year to date (31<sup>st</sup> May) be received. A copy of these is associated at Appendix 2 to these minutes.

### **9. Governance matters**

**24.60** To receive the Internal Audit report for year ending 31 Mar 2024 and consider the management responses. **RESOLVED.** The audit recommendations and proposed management responses to them will be considered in detail at the next Council meeting.

**24.61** To consider the Council's responses to the Governance statements for Section 1 of the Annual Governance & Accountability Review (AGAR) for year ended 31 Mar 2024. The Clerk had prepared some comments covering each of these statements, These were considered and it was noted that, with the exception of statement 4 where the External Auditors in their report for YE 31 Mar 2023 had indicated that the response must be a "No",

all other responses were “Yes”. **RESOLVED**, and duly signed by the Clerk and the Council Chair.

**24.62** To consider and approve the Financial Statements for section 2 of the Annual Governance & Accountability Review (AGAR) for year ended 31 Mar 2024. Members noted that certification of the preparation in line with the Practitioners Guide to Proper Practices had been signed by the RFO prior to this meeting. **RESOLVED** to approve. The Financial Statements were duly signed by the Council Chair.

**24.63** To approve the proposed dates of Monday 1<sup>st</sup> July – Friday 9<sup>th</sup> August 2024 for the exercise of public rights to inspect the Council’s unaudited accounts for the year ended 31<sup>st</sup> March 2024. **RESOLVED**

ACTION: THE CLERK

**10. Parish Reports**

**24.64 Councillors’ Reports on meetings attended:**

Cllr Ives reported that he had attended his first meeting of the Wareham Burial Joint Committee. At that meeting the matter of triple depth burials had been considered, and it was determined that these could not be safely achieved due to risk of collapse.

Cllrs Cranshaw, Ives and Patrick had attended the D-Day 80<sup>th</sup> Anniversary commemoration event at Wareham Quay on 6<sup>th</sup> June. They remarked that this had been well organised, although would have benefitted from some sound amplification.

Cllr Cranshaw commented that Action for Health & Care in Purbeck is concerned about the loss of the chemotherapy facility at Wareham Hospital and is pressing for its restoration.

Cllr Duckworth reported on the Dorset CPRE Planning conference he had attended on 20<sup>th</sup> June. He remarked that details of the sessions are available on the Dorset CPRE Website. He also agreed to circulate a brief report covering the key points.

ACTION: CLLR DUCKWORTH

**24.65 Reports from Stoborough Village Hall, Furzebrook Village Hall, Stoborough Meadow Residents Association, Ridge Residents Association and the Stoborough Primary School**

Stoborough Village Hall – Mr Morgan reported that hall bookings and use remain buoyant. He also remarked that he and Mr Widmer, representing the Trustees of the Village Hall, had relevant points to make under agenda item 16 below concerning dialogue with the Trustees about the siting of the generators. It was agreed that they should speak under this item after the public have left and before they themselves leave to enable to Council to continue with a confidential discussion on the matter.

Furzebrook Village hall – nothing to report.

Stoborough Meadow Residents Association (see also minute 24.54 above) It was understood that the contractors acting for the owners of Clematis Cottages will proceed with the requested portacabin, subject to any approvals required by DC Planning and / or Highways. It was also noted that the proposed change to the type of roof when the buildings are restored will be subject to a planning application which will need to be submitted by the owners or their agents in due course.

Ridge Residents Association – nothing to report.

Stoborough Primary school – nothing to report.

**24.66 Hayricks:** Cllr Sims commented that although a price has been obtained for the replacement signs, he is still waiting for information about when they will be fitted. He also remarked on inquiries about the refurbishment of the benches inside and outside the children’s play

area. It has been suggested that the wooden benches are replaced with recycled plastic ones. He will obtain a quote for this.

ACTION: CLLR SIMS

Cllr Sims also observed that one of the prunus trees is not looking well. He reported that FP11 was trimmed on 19<sup>th</sup> June. A response is expected from the Tree Officer regarding proposed works to trees along FP11 in mid July, on her return from leave.

**24.67 SANG:** Cllr Duckworth reported that the area approaching in the bridge in the north-east corner is very boggy. Branches have been put down by walkers to assist passage but the whole area is quite hazardous. The Clerk was asked to approach Saville (the Agents representing the Scott Estate) to report this and see what can be done to improve it.

ACTION: THE CLERK

**24.68 Allotments:** Nothing to report.

**24.69 Councillors Climate & Ecological Support Group:** nothing to report.

**24.70 Flood Warden Matters:** Cllr Ives reported that the parts required for refurbishment of the flood barrier have now been received. He will therefore contact Wareham Men's Shed to initiate the work of removing the old gaskets and replacing them with the newly supplied ones.

ACTION: CLLR IVES

### **11. To consider Planning Applications received**

**24.71** There were none.

### **12. Knoll Farm Campsite - Current issues**

**24.72** Cllr Duckworth reminded members that at the last meeting he had suggested that the level of activity at the campsite might be monitored locally to see that they do not exceed the 28 days usage rule. He wondered if Council members might help him to monitor it. He noted that there had already been 9 days usage covering a cycling event, a DofE event and a classic car event.

As far as members are aware the campsite operators have not yet made any application to operate for 60 days.

Cllr Cranshaw remarked that Natural England are responsible for ensuring that the law related to operation of this type of campsite is applied. Consequently, they should be kept informed because they have the power to take enforcement action. The Parish Clerk was therefore asked to share the above update information on usage of the site with Ian Alexander and Natural England.

ACTION: THE CLERK

### **13. Correspondence and items for action and resolution**

**24.73** There was none.

### **14. Correspondence received since the agenda was set:**

**24.74** Cllr Church had noted that a third section of fence surrounding Stoborough Village Green as become damaged. Cllr Church is seeking an update to the quote to deal with the fencing problems here.

ACTION: CLLR CHURCH

### **15. Additional items considered urgent by the Chairman for discussion only:**

**24.75** There were none.

## **16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**24.76 Resolved:** That the public be excluded from the meeting for the following item of business pursuant to Section 1 of The Public Bodies (Admission to Meetings) Act, 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

There being no other business, the meeting was closed at 20:54

Date of next meetings:

Annual Parish Council meeting Thursday, 18<sup>th</sup> July 2024, At 7:15pm Stoborough Village Hall.

### **Appendix 1**

#### **Cllr Beryl Ezzard DC Report – Arne Parish Council June 2024**

##### **Dorset Council (DC)**

The First meeting of Full council took place on Thursday 16<sup>th</sup> May following the local elections. Cllr Stella Jones was elected Chairman of DC, Cllr Les Fry was elected Vice Chairman of DC.

Cllr Nick Ireland-Leader of the Council, Performance, Communications, Climate Change & Safeguarding

Cllr Richard Biggs-Deputy Leader of the Council, Property, Assets, Economic growth and levelling up

Cllr Simon Clifford-Finance, Corporate Assets & Strategy

Cllr Ryan Holloway-Corporate Development, Transformation, Digital & Change

Cllr Jon Andrews-Highways, Waste & Travel

Cllr Steve Robinson-Adult Social Services

Cllr Gill Taylor-Public Health, Environmental Health & Housing

Cllr Shane Bartlett-Planning & Emergency Planning

Cllr Ryan Hope-Customer, Culture and Community engagement

Cllr Clare Sutton-Children's Services, Education & Skills

##### **Chairs of Committees**

Cllr Beryl Ezzard-People & Health Overview Committee

Cllr Toni Coombs-People & Health Scrutiny Committee

Cllr Andy Canning-Place & Resources Overview Committee

Cllr Noc Lace-Clarke; Place & Resources Scrutiny Committee

Cllr Gary Suttle-Audit & Governance Committee

Cllr Andrew Starr-Appeals Committee

Cllr Rob Hughes-Harbours Advisory Committee

Cllr Derek Beer-Licensing Committee

Cllr Duncan Sowry-House-Strategic & Technical Planning

Cllr Richard Crabb-Northern Planning Committee

Cllr David Tooke-Eastern Planning Committee

Cllr Dave Bolwell-Western Planning Committee

Cllr Andy Canning- Pension Fund Committee

**DC Cabinet: 11 June at 6.30 pm - Cost of Living Support**

At the first meeting DC Cabinet, it was proposed, with unanimous agreement to recommend to the next full Council on Thursday 27 July at 6.30 pm., a one-off Cost of Living Support of £2m to help vulnerable families still struggling with making ends meet. This sum will be from DC Reserves.

**DC Road Works**

There are repairs on A351 near Bakers Arms, with manual traffic control to ensure congestion will be kept to minimum from 18 June. Urgent verge trimming has been requested for Ridge roads.

**Wareham Area Community Speedwatch Team**

More team members would be welcome; contact Beryl 550138.

**Purbeck Youth & Community Foundation - Wareham Youth Centre now a Family Hub**

The PYCF will be hosting an open day on the 27<sup>th</sup> of June at 4pm to 6.30pm to officially open the Family Hub at the Youth Centre, please Tel: 552934 if you wish to attend.

**Lidl Planning Application - Sandford**

The DC Planning Department has informed us that the application is likely to be decided at the Eastern Area Planning Committee on 31 July.

**2RN Arne Shuttle Bus**

This service is continuing in the summer months until the end of August, the service will run every Wednesday and Sunday from Wareham Railway Station. I will on behalf of The Purbeck Community Rail Partnership, be arranging a Meeting in July, to include Town and Parish Councils in Purbeck, to discuss the future of the Shuttle Bus; to include other destinations and connections around Purbeck.

**Dorset Cllrs Monthly Advice Surgeries: These are on-going in the library New Surgery Times**

Ryan: Fourth Saturday every month at 10-12 noon. Beryl: second Friday every month 10.00 -12 noon.

**Appendix 2**

**Bank reconciliation and accounts update.**

See associated .pdf file