



**MINUTES OF THE MEETING OF ARNE PARISH  
COUNCIL HELD ON THURSDAY 16th JUNE 2022  
AT STOBOROUGH VILLAGE HALL COMMENCING AT 7.00PM**

**Present:** Cllrs: R Bessant and I Duckworth.

**Chair:** Cllr S Cranshaw

**Clerk:** Mr. E Macknamara

**Also Present:** Cllr. B. Ezzard (Dorset Council). Mr. I. Alexander (Natural England and 3 members of the public,

**PUBLIC PARTICIPATION:**

East Holme Rifle Range: The meeting received a report on the transitional phase of the East Holme Rifle Range. A planning application had been made by the MOD to undertake a programme of building works at the Range but this had now been withdrawn. The Rifle Range is part of the Holme Estate and the MOD Lease had now expired at the end of March 2022.

Although the Range had been used for military use for many years it had also served as a facility for civilian users. Without the military the Range will now continue to be run as a civilian range but none of the proposed military upgrades will now be needed. The Range will continue to operate as before but will now operate between the hours of 8.30am to 4.30pm and there would be no night firing or the use of automatic weapons. Use after 4.30pm would be permitted for individual shooting (e.g. deer stalkers truing their sights.)

The site would operate under the same management rules as the National Rifle Association range at Bisley and no weapons would be stored on site.

The Chairman thanked the presenter for this update who then left the meeting.

A resident asked for an update on the maintenance of the trees and hedges at the Hayricks and expressed particular concern about the lack of watering which had affected the Prunus and Hedge Planting. These issues would be discussed later in the meeting.

**1. Declaration of Interests**

22.32 No interests were declared at this stage and no requests for dispensation had been received.

**2. To receive apologies for absence**

22.33 Apologies for absence were received from Cllr. J. Ives; I. Church; A. Patrick; M. Sims and V. Ward. Cllr. R. Holloway (Dorset Council) had also sent apologies.

**3. To confirm the minutes of the annual meeting held on the 19<sup>th</sup> May 2022**

22.34 A copy of the minutes had been circulated to all members prior to the meeting.

It was proposed and seconded that minutes of the Annual Meeting of the Parish Council held on the 19<sup>th</sup> May, 2022 be agreed as a true and accurate representation of the meeting and signed by the Chairman.. Agreed unanimously. The Chair signed the minutes at the meeting..

#### **4. Matters arising – for report only**

22.35 Lengthsman (22.08) The Lengthsman had relocated the Speed Indicator Device. No response had been received to the request for quotes for the maintenance of the willows adj. the Allotment Site or the Oak tree at the Hayricks. A quote to remove the remaining section of the Dog Bin at Sunnyside, Ridge was also awaited.

ACTION: THE CHAIR/  
CLERK

22.36 PLANNING FUNCTION (22.10) A response had not been received following the request for Dorset Council to resume posting Notices of Planning Applications received at the Application site.

ACTION: THE CLERK

22.37 RESILIENCE FUND (22.11) This item remained ongoing.

22.38 ARNE ALLOTMENTS (22.09) The Scott Estate had been asked if they would agree to the Parish Council extending the allotments on land in their ownership. However, a reply was still awaited.

ACTION: THE CHAIR

22.39 PURBECK TRANSPORT PLAN (22.12) Dorset Council had been asked for an update on their Transport Plan following their unsuccessful Bid to the Government. The Portfolio Holder at Dorset Council had confirmed that their Bid was to be resubmitted following further discussions with the Government.

22.40 WAREHAM HEALTH HUB (22.14) The Chair reported that a reply had been received to her letter which had been sent to the CEO at Dorset Health Care regarding the recommendation not to have a Health Hub at the former Middle School Site at Wareham and requesting that this be reconsidered. The CEO had replied stating that that decision would only be reviewed in the future if the opportunity was to arise.

#### **5. Dorset Councillor’s Report**

22.41 Cllr. Ezzard read her report to the meeting. The report would be circulated to all Members of the Parish Council for information.

#### **6. To confirm the payment of accounts**

22.42 To confirm the Payment of Accounts

The following payments were presented for payment:

| Invoice Date                | Payee                  | Description                                    | Pay Ref    | Amount  |
|-----------------------------|------------------------|------------------------------------------------|------------|---------|
|                             |                        |                                                |            | £       |
| 23 <sup>rd</sup> May, 2022  | Starboard Systems Ltd. | Annual Scribe Software Renewal                 | B A C S 11 | 345.60  |
| 30 <sup>th</sup> May 2022   | Glasdon UK Ltd.        | Bio Degradable Bags                            | B A C S 12 | 57.43   |
| 12 <sup>th</sup> June, 2022 | Barker Fox Associates  | Internal Audit Fees                            | B A C S 13 | 141.47  |
| 13 <sup>th</sup> June, 2022 | E Macknamara           | Clerk's Salary/Stationary/ Expenses: June 2022 | B A C S 14 | 516.27  |
| 13 <sup>th</sup> June 2022  | HMRC                   | PAYE                                           | B A C S 15 | 115.00  |
|                             |                        |                                                | TOTAL      | 1175.77 |
|                             |                        |                                                |            |         |

22.43 The Clerk presented a report on the current bank balances and a summary of the Receipts and Payments to 31<sup>st</sup> May, 2022

22.44 ANNUAL GOVERNANCE AND ACCOUNTABILITY STATEMENT AND THE REPORT OF THE INTERNAL AUDITOR:

The Clerk reported that following the Internal Audit the Section 2 Accounting Statements 2021/22 had been amended and required formal agreement by the Council. The Internal Auditor's Recommendations had also been circulated which the Clerk would implement During the current financial year.

Arrangements would now be made for the Notice of Public Rights and Publication of the Unaudited AGAR to be placed on the Council's website and Notice Boards.

RESOLVED: i) That the Internal Auditor's Recommendations be noted and that the Clerk implement these recommendations during the current financial year.

ii) That the amended "Section 2 Accounting Statement 2021/22 be approved and signed by the Chairman.

iii) That the Clerk publish the Notice of Public Rights and details of the Unaudited AGAR and submit the Annual Return to PKF Littlejohn LLP.

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|-------------------|
| ACTION: The Clerk |
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7. 22.45 Review of the Parish Council's Website:

Cllr. Duckworth outlined the details of the "My Parish Council" website and details of Costings and content. The site also offered support and training.

The current website provision could now be edited by Cllr. Sims, Patrick and the Clerk.

However, a further meeting would be arranged to discuss the various options available to

The Council and a further report would be submitted to a future meeting.

ACTION: THE CLERK

## **8. Parish Reports**

### 22.46 Councillors' Reports on meetings attended

Planning – Dorset Council – 27<sup>th</sup> May, 2022: Cllr. Duckworth had attended this meeting on behalf of the Parish Council. The meeting had discussed the work in progress to update the Dorset Council Planning Website which would merge the three sites operated prior to the creation of the Dorset Council Unitary Authority.

The meeting had also discussed concerns about the Dorset Local Plan. Cllr. Flowers, Leader of Dorset Council was still awaiting a response to the Government prior to further work being undertaken. However, the requirement for Dorset to support the shortfall in housing allocation in neighbouring authorities had now been removed. This was welcomed. Cllr. Duckworth also outlined some of the issues that could delay the Dorset Local Plan and also referred to the “Material Consideration” which affected the way planning applications are considered.

### 22.47 Arne Moors Project – Presentation: The Chair, Cllr. Bessant, Cllr. Duckworth and Cllr. Ives had attended the presentation given on the Arne Moors Project on the 14<sup>th</sup> June, 2022.

The public exhibitions would take place on the 20<sup>th</sup> and 21<sup>st</sup> June in Stoborough Village Hall. The Council would discuss the appointment of an independent Hydrologist when the Planning Application for the Project had been received, expected in July, 2022. A former Chair of the Dorset Wildlife Trust had also offered assistance when the application documents had been received.

ACTION: THE CHAIR

### 22.48 Wareham Joint Burial Board: Cllr. Bessant reported that he had attended the Annual General Meeting of the Burial Board and had been elected as the Vice-Chair. The meeting had been preceded by a visit to the three Cemeteries and the Board Members were pleased with the standard of maintenance achieved by the new maintenance contractor.

### 22.49 Reports relating to the Hayricks, Allotments and SANG

#### Hayricks

Cllr. Bessant had provided details of the historical costings relating to the Hayricks which Provided useful information to assist with the updating of a tender document. A meeting would now be arranged to update these details. A report would be made to a future meeting but it was agreed that the target for completion of this work should be the Autumn to allow time for the review of the current maintenance arrangements to be reviewed. The Working Group to consist of the Chair, Cllrs. Duckworth, Ives, Sims and the Clerk. Mr. Widner, Stoborough Residents Association also offered to assist the Group if needed.

Cllr. Duckworth outlined the maintenance work currently being undertaken by Anvil And further work was being undertaken in the coming days to improve the appearance of the area. The mowing along the hedgerow had now been completed which would enable

the mowing between the hedgerows to be carried out. The fence line adjacent to the residents fence had now been cut and the cut and collect policy was producing some positive results. The issues raised during the public participation would be addressed and in particular the watering needed during dry spells. A local resident had offered to help with watering.

ACTION: THE CLERK/CLLR  
DUCKWORTH

22.50 Allotments A vacancy at the allotments had been offered to the next applicant on the Waiting list.

22.51 Stoborough Village Hall: It was agreed that arrangements should be made to meet the Management Committee to discuss the proposed Resilience Hub and any other matters of mutual Interest.

ACTION: THE CLERK

22.52 Ridge Residents Association: The jubilee celebrations in Ridge had been a great success.

### **9. To consider Planning Applications received**

22.53 The following application was considered:

P/HOU/2022/03512: Iris Hollow, New Road, Stoborough: Installation of heat pump  
NO OBJECTION.

P/HOU/2022/03518: The Villa, 33 Stoborough Meadow, Stoborough: Loft conversion  
With dormer windows and roof lights

NO OBJECTION: The windows to be added to the loft at the rear of the house will look out over the gardens of the properties to the rear. These windows should be limited to velux type to minimise the loss of privacy and overlooking of these properties.

22.54 PURBECK LOCAL PLAN: Morden Park Hearing, 19<sup>th</sup> July, 2022 County Hall, Dorchester. Noted. A representative of the Parish Council could attend this hearing.

### **10. Correspondence and items for action and resolution**

22.55 Purbeck Transport Action Plan: The Clerk had circulated details of the PTAG Newsletter. Dorset Council would be res-submitting their bid for funding to the Government.

22.56 Corfe River Project: Cllr. Bessant circulated an update on the work undertaken by The Dorset Wildlife Trust along the Corfe River Catchment. They had been working with landowners and a vole survey had been undertaken in May 2022.

DWT was working in partnership on the Poole Harbour Catchment Initiative on projects aimed at improving water quality, reduce flood risks and increase general biodiversity and farming efficiency. The Dorset Wildlife Trust had offered to send a representative to a future meeting and it was agreed that an invite to attend the September meeting be issued to the Rivers Conservation Officer of the Dorset Wildlife Trust.

ACTION: THE CLERK

**11. To consider any defects for passing on to the Lengthsman**

22.56 Nothing to add at this stage.

**12. Additional items considered urgent by the Chairman for discussion only**

22.57 Additional Items considered urgent by the Chairman: No Items raised.

**13. Clerk to the Council – Contract of Employment:**

22.58 The Chair reported that the terms and conditions of employment had been agreed with Mr. Edwin Macknamara following the completion of the 6 month Probationary period. Employment had commenced on the 1<sup>st</sup> December, 2021 and the main terms and conditions were as contained in the recommended NALC Contract of Employment at an hourly rate of £11.50 and working hours of 50 per calendar month. An additional payment of £16.17 to be paid towards Broadband/Telephone costs. The Clerk confirmed that he would opt out of any Pension Scheme.

RESOLVED: That the Contract of Employment be agreed and circulated to all Members for information.

There being no further business, the meeting closed at 20:41pm