



MINUTES OF THE ARNE PARISH COUNCIL MEETING
HELD ON THURSDAY 20th JANUARY 2022 AT
STOBOROUGH VILLAGE HALL, COMMENCING 7PM

Present: Cllrs: I Church, J Ives, A Patrick, V Ward, R Bessant, I Duckworth

Chair: Cllr S Cranshaw

Clerk: Mr. E. Macknamara

Also Present: 1 member of the public, Dorset Cllr Beryl Ezzard and Ian Alexander (NE)

1. Public Participation Period

Mr. Alexander advised that he was happy to answer any questions regarding the Natural England proposals. He provided an update on the proposed stakeholders meeting which may be delayed until shortly after March 2022 as the submission of the Planning Application for the Arne Moors Project had been affected by Staffing changes at Dorset Council.

2. Declaration of Interests

21.150 There were no declarations of interest declared

3. To receive apologies for absence

21.151 Apologies had been received from Cllr M Sims and Dorset Cllr Ryan Holloway.

4. To confirm the minutes of the meeting held on the 16th December 2021

21.152 A copy of the minutes had been issued to all members prior to the start of the meeting. It was moved and seconded that the Minutes of the Meeting held on the 16th December, 2021 be approved as a true and accurate record of the meeting. Agreed unanimously. The Chair signed the minutes in the presence of the meeting.

5. Matters arising – for report only

21.153 There were no matters arising.

6. Dorset Councillor's Report

21.154 A copy of Cllr Ezzard's report had been circulated prior to the start of the meeting and was updated by Dorset Councillor Ezzard. She reported on the current position regarding the Budget for Dorset Council which would be set at a future meeting.

She reminded the meeting that the Consultation period for the Modifications to the Purbeck Local Plan would end on the 24th January, 2022.

A resident had been in touch regarding traffic speeds near to the school. The Speed Indicator Devices had been sited following consultation with the Parish Council and if it

was felt the sites should be revised then the Parish Council would need to make a formal request to Dorset Council. Alternatively, residents could consider setting up a Speed Watch Group and advice would be available on how this could be achieved.

Cllr. Ezzard outlined the work being done at the roundabout near Wareham Station (Phase 1) which would be followed by Phase 2 and completed next winter including the realignment of the road and widening the footpath at the Saxon roundabout.

A member of the Parish Council also highlighted the problems of animals straying into the road along Furzebrook Road resulting in animal deaths.

The Parish Council's request for the speed limit along Arne Road to be reduced would be considered as part of the planning application to be submitted by the National Trust

7. To confirm the payment of accounts

21.155 To confirm the Payment of Accounts

The following payments had been requested:

HMRC	PAYE/NI Deductions	BACS 064	226.00
E Macknamara	January 2022 wages	BACS 065	452.00
Information Commissioner	Data Protection Fee	Direct Debit	40.00
Total amount requested from Precept for January 2022			£718.00

RESOLVED: That the payments amounting to £718.00 as listed above be paid.

ACTION: CHAIR

21.156 To agree the bank reconciliation and position against budget

Copies of the reports had been issued to all members prior to the start of the meeting.

The meeting noted the current balances and the Budget Report for the period ended 31st December, 2021.

21.157 BUDGET 2022/23

The Clerk had circulated the proposed Budget for 2022/23 which recommended that the Precept should be set at £39540.20. This was the same amount requested for the current Year.

It was moved and seconded that the proposed Budget should be increased by £4000 and not taken from Reserves as suggested. This would protect the Council's finances from inflation and also maintain the balances.

However, on being put to the vote the motion was lost 2 votes in favour and 5 against.

It was then moved and seconded that the Precept for 2022/23 should be set at £39540.20 and the Budget Report 2022/23 be adopted.

The Council's current reserves were sufficient to support expenditure during the 2022/23 and any contingencies which may arise during the year. Council Taxpayers would be facing other pressures on their household finances and not increasing the Precept would help Parishioners during this period.

The motion was then put to the Vote with 5 members in support and 2 against and it was, therefore: RESOLVED i) That the Budget for 2022/23 as circulated to Members be approved.

ii) That the Precept for the financial year 2022/23 be set at £39540.20 and that the Clerk be authorised to submit the Precept request 2022/23 to Dorset Council.

ACTION: THE CLERK

21.158 Review of the Risk Assessment, Standing Orders and Financial Regulations.
The Clerk had circulated copies of the current Risk Assessment, Standing Orders and Financial Regulations.
The Chair of the Council had circulated details of the current financial procedures which included the following:

- The Clerk to the Council to be appointed as the Responsible Financial Officer
- The Clerk and Chair be authorised to make payment of any item up to £500
- That the Banking Arrangements be reviewed regularly
- Approved payments authorised at APC Meetings to be initialled by the Chair at meetings
- The Responsible Financial Officer to take all steps to pay all invoices submitted which are in order at the next APC Meeting
- Regular payments including Salaries, PAYE/NI to be signed by 2 APC Members on all occasions when payment is made
- Approval of the use of BACS to be renewed by APC at least every two years
- PIN and Passwords of all authorised signatories to be given to the Chair in a sealed and dated envelope
- Bank Mandate to state which payments can be instructed by the Clerk alone when acting as Service Administrator

Members agreed that the current Risk Assessment, Standing Orders and Financial Regulations remained suitable and that the financial procedures listed above together with the Risk Assessment were appropriate and it was, therefore,

RESOLVED: i) That, having reviewed the current procedures including the Risk Assessment, Standing Orders and Financial Regulations these be adopted for continued use and reviewed again in the next Financial Year.

ii) That the Council confirm the current Banking arrangements with Barclays Bank

iii) That Mr. Edwin Macknamara be confirmed as the Clerk and Responsible Financial Officer.

iv) That the authorised Bank signatories be confirmed as Cllrs. Cranshaw, Sims and Patrick together with the current Clerk to the Council/RFO.

21.159 To review the arrangements of the Parish Council Website
Deferred to the next meeting and that a report be submitted regarding the current arrangements and possible alternatives.

ACTION: THE CLERK

21.160 To consider a request for a Grant received from the East Dorset and Purbeck Citizens Bureau. (Councillor Cranshaw declared an interest in this item)

The meeting discussed a request for a Grant from the East Dorset and Purbeck Citizens Advice Bureau to support their work which included the Arne Parish Council Area. .

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RESOLVED: That a Grant of £500 be made to the East Dorset and Purbeck Citizens Advice Bureau to support their work within the area.

21.161 Notice Board at Sunnyside

The Notice Board at Sunnyside had been removed to Shedman HQ for repair and refurbishment including the replacement of the legs. The cost of materials had been estimated to be £200 but this did not include any labour charges.

RESOLVED: That the estimated cost of the repairs to the Notice Board by Shedman HQ of £200 plus Labour be accepted and that Shedman HQ be asked to carry out the needed repairs and erect it at the location in Sunnyside.

ACTION: CLLR. CHURCH

8. Parish Reports

21.162 Councillors' Reports on meetings attended

Cllr. Ives – Carbon Literacy Seminar had been held via Zoom which he had attended. Although there had been some useful ideas for Parish Councils to consider the day had been mainly focussed on accreditation.

Cllr. Duckworth: He had met Anvil Maintenance Contractors together with Cllr. Sims and the Clerk to discuss work at The Hayricks and FP11.

Cllr. Cranshaw: The Chair along with Cllr. Sims and the Clerk had met to complete and update the Parish Council's Banking Mandate with Barclays Bank.

Cllr. Bessant – The Wareham Burial Joint Committee: Nothing to Report.

Cllr Bessant – Stoborough Village Hall: Regular users were now returning following the Covid restrictions. Repair work was needed to the lighting censors on the external walls. The Hall Committee were trying to find a local Handyman to help with repairs.

Cllr Ives – Stborough Meadow Residents Association: Prior to joining the Parish Council Cllr. Ives had been Chair of this Group. However, the proposed replacement had been unable to take up the duties of Chair and Cllr. Ives had, therefore, remained as the Chair of this Residents Association.

21.163 Reports from other village committees

Stoborough Village Hall – Nothing further to report.

Furzebrook Village Hall – Nothing further to report.

Stoborough Meadow Residents' Association – Nothing further to report.

Ridge Residents' Association – Nothing to report.

Stoborough Primary School – Nothing further to report.

21.164 Reports relating to the Hayricks, Allotments and SANG

Hayricks – In the absence of Cllr Sims it was agreed that discussion of the work needed arising from the recent Play Equipment Report would be deferred until the next meeting. Cllr Sims had previously circulated a spreadsheet of work being undertaken at The Hayricks.

The offer from local residents who wished to pay for the replacement of one of the benches provided they could have the old bench had not progressed.

ACTION: THE CLERK/CLLR. SIMS

21.165 SANG: Cllr Ward reported that signs had now been erected to prohibit Barbecues and Camping at this area.

21.165 ARNE ALLOTMENTS: Nothing to report.

21.167 Dorset Local Plan: The Clerk had written in support the Draft Letter prepared by the PAN Dorset Alliance outlining the objections to the Dorset Local Plan.

ACTION: THE CLERK

21.168 Purbeck Local Plan: Dorset Council had been asked by the Planning Inspectorate to Consider amendments to the Purbeck Local Plan as part of the examination of the Purbeck Local Plan (2018 – 2034). The Clerk had now responded to Dorset Council regarding the objections to the loss of the Green Belt for SANGS to mitigate the impact of development elsewhere and in particular to the area of Morden Bog to permit the creation of a Holiday Park.

The Consultation was open until 24th January 2022 and the documents were available online at: planningpolicy@dorsetcouncil.gov.uk

ACTION: THE CLERK

21.169 Speed Limit along Arne Road: The Clerk had written to Dorset Council Highways requesting a reduction to the speed limit along Arne Road to support the proposed planning application by the National Trust. A reply had not yet been received.

9. To consider Planning Applications received

21.170 The following plans and tree work application have been received since the last meeting:

P/HOU/2021/05568 Erect attached side garage and porch to the front elevation
2 Old Furzebrook Road BH20 5DD: No objection.

The meeting noted that access to the details of Planning Applications on Dorset Council Website was difficult and not particularly user friendly. The Clerk would bring this to the attention of the Council.

ACTION: THE CLERK

10. Correspondence and items for action and resolution

21.171 Review of the Stoborough Meadow and open spaces management Contract:
The meeting with Anvil had taken place and costings from the Contractor were awaited.
A further report would be made to the next meeting.

ACTION: THE CLERK

21.172 Lengthsman Scheme: The Chair reported that the Lengthsman currently helped with the siting of the Speed Indicator Device but he hadn't submitted any invoices for some time.

He had been invited to attend this meeting to discuss his ongoing involvement. Cllr. Cranshaw agreed to contact him again and invite him to the next meeting.

ACTION: THE CHAIR

21.173 Lytchett Matravers Parish Council – The role of Parish Councils in the Planning process.
The Clerk had circulated a letter received from Lytchett Matravers Parish Council to all members on the 4th January, 2022.

21.174 Section 31(6) Highways Act, 1980 Deposit of Highways Statement: Land at Garston Wood, land at Arne, land at Stobororough Heath and land at Grange Heath-Arne
<https://mapping.dorsetcouncil.gov.uk/rightsofway/definitivemap/landownerdeposits>

Search with Ref: LD120-1

Section 31(6) Highways Act 1980 Deposit of Highways Statement
Section 15A(1) The Commons Act, 2006 Deposit of Landowners Statement: Land to the rear of Longbarrow, Branhill Road, Wareham B20 5BG – Arne Parish.

<https://mapping.dorsetcouncil.gov.uk/rightsofway/definitivemap/landownerdeposits>

Search using Ref: LD121-1

Further information on landowner deposits can be found at:

<https://www.dorsetcouncil.gov.uk/countryside-coast-parks/rights-of-way/definitive-map-and-statement/protection-for-landowners>

NOTED FOR INFORMATION ONLY

21.175 Arrangements for the Queen’s Jubilee: Deferred until the next meeting.

ACTION: THE CLERK

11. Correspondence received since the agenda was set

21.176 Allotments – Offer of wood chippings: The Clerk reported that a tree surgeon had asked whether the allotment holders would like some wood chippings arising from work they were doing locally for the use. It was agreed that the offer should be declined.

ACTION: THE CLERK

21.177 Proposed Tree Nursery: The Chair reported that following the last meeting she had written to the Henry Scott Estate asking if they might be able to offer land to the Parish Council for the proposed tree nursery.

ACTION: THE CHAIR

12. DAPTC Advice regarding future meetings and any appropriate Scheme of Delegation:

21.178 The Clerk had circulated advice received from DAPTC regarding the holding of future face to face meetings during the ongoing Coronavirus situation. As the advice from the Government had indicated an easing in the situation Members agreed that no further action was needed at this time and that future meeting would be held as usual.

13. Additional Items Considered urgent by the Chairman – For Discussion only

21.179 No further items were raised.

There being no further business, the meeting closed at 8.35pm.