



MINUTES OF THE ARNE PARISH COUNCIL MEETING
HELD ON THURSDAY 16TH JULY 2020
This meeting was carried out by video conferencing

Present: Cllrs I Church, I Duckworth, R Bessant, A Patrick, P Love, M Sims, V Ward

Chair: Cllr S Cranshaw

Clerk: Mrs A Crocker

Also Present: Dorset Cllr B Ezzard

Prior to the start of the meeting, the Chairman reminded those present that the meeting was being recorded for the purposes of the minutes.

1. Public Participation

There were no members of the public present.

2. Declarations of Interest

21.020 No interests were declared at this stage and no requests for dispensation had been received.

3. Apologies for absence

21.021 Apologies had been received from Dorset Cllr Ryan Holloway.

4. To confirm the minutes of the meeting held on the 18th June 2020

21.022 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Love proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Patrick and agreed unanimously. The Chair will sign the minutes in due course.

5. Matters arising – for report only

21.022 Bike ramps – The Clerk is awaiting a response from Stuart Knott of Imerys in order to arrange a suitable date for a site visit.

Mens' Shed - The work to the Hayricks will resume as soon as it is safe for the gentlemen to leave isolation.

6. Dorset Councillor's Report

21.023 A copy of Cllr Ryan's report had been issued to all members prior to the start of the meeting.

7. To confirm the payment of accounts and consider the bank reconciliation & position against budget

21.024 To confirm the Payment of Accounts

The following payments had been requested:

DC Pension Fund	July contribution	BACS017	151.25
HMRC	PAYE & NIC July	BACS018	104.00
A Crocker	July wages + expenses	BACS019	459.72
DAPTC	Training – Clerk	BACS020	12.00

The total amount requested from the Precept is £726.97

Cllr Patrick proposed the payments are made. This was seconded by Cllr Ward and agreed unanimously.

ACTION: CLERK

To confirm the bank reconciliation and position against budget for the year to date

A copy of both reports had been issued to all members prior to the start of the meeting. No comments were made, or queries raised.

8. Parish Reports

21.025 Councillors' Reports on meetings attended

Cllr Duckworth – 27th June webinar organised by Dorchester and Weymouth as part of addressing the Climate and Environment Emergency agenda ‘Reimagining our Communities’ with Rob Hopkins; 8th July Zoom meeting of the Purbeck Energy Group attempting to set up local energy solutions to reduce energy costs and utilise renewable energy sources.

No other meetings had been attended.

21.026 Reports from outside bodies

No meetings had taken place.

21.027 Reports relating to the Hayricks, Allotments and SANG

Hayricks – The work on the basket swing will be undertaken during the week commencing the 27th July.

Allotments – There remains one allotment that has still only been marginally tidied. The renewals are due to go out in August and this matter will be addressed in the renewal offers.

SANG – Nothing the report

20.028 To receive an update on the Climate Change & Environmental Emergency Initiative

Cllr Duckworth reported that he had been in touch with Wareham Town Council asking if it would be possible to join with them on a joint initiative. A response had been received from the Town Clerk saying they would welcome the possibility and Cllr Duckworth would be

invited to the next Climate Change Group meeting. However, at present, there are no plans to hold a meeting as all Town Council meetings are currently held virtually and there are some co-opted members of the community on that group who do not have access to the required technology.

20.029 To receive an update on the 'No Mow May' initiative

This item will be moved to the September meeting.

9. To consider Planning Applications received

20.030 Planning Applications

There were no planning applications for consideration.

21.031.1 Tree work Applications

There were no tree work applications for consideration.

10. Correspondence and items for action and resolution

21.032 To consider approving a grant of £500 for the Purbeck Youth & Community Foundation

A request had been received from Cllr Ezzard asking for a grant of £500 to go towards the running costs of the youth centre. Cllr Church proposed a donation of £500 is made. This was seconded by Cllr Patrick and agreed unanimously.

21.033 To agree the reallocation of Reserves held

Following the internal auditor's report, it was agreed that the reserves should be reallocated to take into account the lack of a General Reserve and to set aside monies for the replacement of the play equipment. The reserves will now stand at:

Earmarked Reserves:

71,365.58	Hayricks maintenance fund
1,000.00	Grit bins – 5 bins at £200 each
1,500.00	Finger post replacements – Arne Road
3,662.10	Flooding & drainage balance of grant included
3,000.00	Election fees
1,500.00	Rights of way – replacement of wooden signs
5,000.00	Lengthsman duties
1,500.00	Tree works/landscaping
4,300.00	Bench replacement – replace wooden benches with recycled plastic/picnic tables
500.00	Bench repairs
500.00	Newsletter
1,500.00	Notice board repairs
2,000.00	Climate change initiative
1,500.00	Sign maintenance, including cleaning
3,000.00	Arne Moors project

14,746.42

Neighbourhood Plan – to be held until after the referendum

27,931.61

Play equipment replacement

This would leave the General Reserve at £29,242.50 which is 75% of the current precept and is the recommended level that should be held.

Cllr Ward proposed the reallocation is accepted. This was seconded by Cllr Patrick and agreed unanimously.

21.034 To agree the review of the DAPTC Constitution and to confirm the proposed amendments

Cllr Cranshaw reported that she and the Clerk had reviewed the proposed amendments and confirmed they were largely a clarification of existing points and tidying up wording and spelling. There was no fundamental change to the existing constitution. Cllr Love proposed the amendments are accepted. This was seconded by Cllr Patrick and agreed unanimously. The Clerk will contact DAPTC accordingly.

ACTION: CLERK

21.035 To agree the purchase of a replacement litter/dog waste bin for the Hayricks

This will be moved to the August meeting.

21.036 To consider the purchase of a dedicated accounts package for Parish Council accounts

At present, the Parish Council's accounts are kept on a series of inter-linked spreadsheets. This works well but involves a considerable amount of work producing the monthly analysis to budget and the year end production of the AGAR. It is also a system that has been set up by the Clerk, so someone new could find it complicated.

Members were presented with three different accounts packages. The Clerk recommended that the Parish Council adopts Scribe. It is a Cloud-based system so is accessible from any device. It is purpose built for parish councils, designed to produce the AGAR and VAT126 forms and is recognised by auditors. It operates on a rolling annual contract at a cost of £283 per annum.

Cllr Patrick proposed that the Clerk's recommendation is accepted. This was seconded by Cllr Ward and agreed unanimously.

ACTION: CLERK

21.037 To consider the quotations received in respect of the tree works and to appoint a contractor

Copies of the quotations received had been issued to all members prior to the start of the meeting.

Cllr Patrick proposed the quote from AG Services is accepted. This was seconded by Cllr Sims and agreed unanimously. The Clerk will contact the contractors accordingly. The work will commence in September.

ACTION: CLERK

21.038 To agree a way forward regarding the opening of the play park

Cllr Sims offered to produce the required risk assessment and some signage would be drawn up. It was agreed that it would not be practical for the Parish Council to supply hand

/
sanitiser, nor for the equipment to be cleaned daily. This would be reflected in the signage and we would look to have the play park open on the 1st August.

21.039 To consider defects to be passed to the Lengthsman

- New Road trash screen to be cleared
- Fingerpost at New Road to be repaired
- The sign from Grange Road to the bypass needs to be cleaned

21.040 To consider delegated authority for the August meeting

Members agreed that, as meetings were being held virtually, a meeting would go ahead in August. There is, therefore, no need for delegated authority to be given.

11. Additional items considered urgent by the Chairman for discussion only

21.041 A letter had been received from the Dorset Race Equality Council asking what action the Parish Council would be taking following the recent issues raised by the Black Lives Matter movement. Whilst this does not affect Arne Parish to a great degree, it has highlighted the need for an Equality Policy. The Clerk will look into this and draft a policy for consideration at the August meeting.

There being no further business, the meeting closed at 20:32hrs.