



**MINUTES OF THE ANNUAL MEETING OF ARNE  
PARISH COUNCIL HELD ON THURSDAY 18<sup>TH</sup> MAY  
2023 FOLLOWING THE ANNUAL PARISH MEETING  
AT STOBOROUGH VILLAGE HALL COMMENCING AT 7.30PM**

**Present:** Cllrs: R Bessant; I Church; J Ives; A Patrick, M Sims

**Chair:** Cllr S Cranshaw

**Clerk:** Mr. E Macknamara

**Also Present:** 1 member of the public,

PUBLIC PARTICIPATION: No items were raised.

**1. Declaration of Interests**

23.026 Cllr J. Ives and Cllr. S. Cranshaw declared a non-pecuniary interest in the Grounds Maintenance Contract (Minute 23.025).

**2. To receive apologies for absence**

23.027 Apologies had been received from Cllr. I. Duckworth and Dorset Cllrs Beryl Ezzard and Ryan Holloway.

**3. To Elect a Chairman**

23.028 Cllr Patrick nominated Cllr Cranshaw for the role. This was seconded by Cllr Bessant and agreed unanimously. Cllr Cranshaw accepted and signed the Declaration of Acceptance of Office.

**4. To Elect a Vice Chairman**

23.029 It was moved and seconded that Cllr. A, Patrick be nominated for the role of Vice Chair and agreed unanimously. Cllr Patrick accepted and signed the Declaration of Acceptance of Office.

**5. To confirm the minutes of the meeting held on the 20th April 2023**

23.030 A copy of the minutes had been circulated to all members prior to the meeting.

It was proposed and seconded that minutes be agreed as a true and accurate representation of the meeting and signed by the Chairman.. Agreed unanimously. The Chair signed the minutes at the meeting..

**6. Matters arising – for report only**

23.031 **Celebration Picnic – The Kings Coronation:** Due to inclement weather the Celebration Picnic due to be held on the 8<sup>th</sup> May did not proceed as planned.

**Website Meeting:** A date to meet website providers had not yet been agreed.

**Vacancy for a Parish Councillor:** There had been no response following the declaration of a vacancy for a Parish Councillor. The vacancy had been advertised and could now be filled by co-option. Further advertising would be carried out.

**Arne Moors Project:** Dorset Council would be asked to confirm the date when the 20 mph speed limit would be implemented for the construction traffic.

**Lengthsman Scheme:** The Clerk had contacted the Lengthsman to ask if he wished to continue to act as Parish Lengthsman but no reply had been received. Cllr. Sims reported that he had been contacted by the Lengthsman who had expressed his disappointment that he had been unsuccessful in winning the Grounds Maintenance Contract. The Chair had recently asked him to move the SID and would contact him further to ascertain if he wished to continue with this role and upon what terms.

**Minute 23.025 Grounds Maintenance Contract:** Following the signing of the Grounds Maintenance Contract by Smart Gardens Services (Adam Smart) it was agreed that Minute No. 23.025 would no longer be considered as confidential. However, details of the submitted tenders should remain confidential as publication would be prejudicial to the public interest.

ACTION: THE CHAIR/  
CLERK

**7. To confirm the payment of accounts**

23.032 To confirm the Payment of Accounts

The following payments were presented for payment:

| Invoice Date                 | Payee                 | Description                  | Pay Ref | Amount |
|------------------------------|-----------------------|------------------------------|---------|--------|
|                              |                       |                              |         | £      |
| 18 <sup>th</sup> May 2023    | E Macknamara          | Clerk's Pay/<br>Expenses     | BACS    | 523.37 |
| 18 <sup>th</sup> May<br>2023 | HMRC                  | PAYE/NI                      | BACS    | 125.00 |
| 18 <sup>th</sup> May<br>2023 | Barker Fox Associates | I n t e r n a l<br>Audit Fee | BACS    | 86.92  |
|                              |                       |                              |         |        |
|                              |                       |                              |         |        |
|                              |                       |                              | TOTAL   | 735.29 |
|                              |                       |                              |         |        |

**8. 23.033 The Annual Audit:** The Clerk reported that the Internal Audit had been completed and the report had been circulated earlier on the day of the meeting. The Annual Governance and Accountability Report (AGAR) had also been circulated together with the Annual Internal Audit Report 2022/23 signed by the Internal Audit.

The Auditor's report, however, had raised some issues which the Clerk had not yet considered and would be the subject of further report to the next meeting.

RESOLVED: That the AGAR and Internal Audit Report be received and that a further report be made on the Internal Audit Recommendation Report to the next meeting.

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| ACTION: THE CLERK |
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**9. Purbeck Film Festival – Request for Financial Assistance:**

**23.034** The Clerk reported that the organisers of the Purbeck Film Festival had asked for financial support for this year's event to enable them to continue to bring outdoor films from all over the world throughout the Purbeck Festival which runs annually in October.

The Clerk suggested that a Grant Application Form be agreed at the next meeting so that any future applicant for financial support would be asked to provide information to enable the Council to consider their request.

RESOLVED: i) That a Grant of £200 be made to support the Purbeck Film Festival 2023.

ii) That the Clerk report to the next meeting to enable a Grant Application Form to be adopted for future Grant Applicants.

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| ACTION: The Clerk |
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**10. Parish Reports**

**23.035 Councillors' Reports on meetings attended**

Cllr. Patrick reported that she had attended the Commodores Reception, Wareham Yacht Club

**23.036 Reports relating to the Hayricks, Allotments and SANG**

Hayricks – Cllr. Sims reported that he had requested quotes for the tree work needed along FP 11 which he hoped to report to the next meeting. The work could not take place until the bird nesting season had finished.

He also reported that the first cut had been done by Smart Garden Services but not all of the paths had been cut and the weeds in the planted areas would also need attention during the next visit. He also suggested that the Village Green should be cut after "No Mow May" on a regular basis as the area was used by community Groups including the WI.

The Hayricks had benefited from the planting of daffodils, and he suggested that the area would benefit further from the planting of snow drops for future years. It might be possible to obtain bulbs donated to the Parish.

He also reported that a willow tree would be replaced together with the diseased Beech tree,

The Dog Bags had now all been used, and the dispenser needed to be filled. He asked the meeting to consider whether the Parish Council should continue to provide these bags. It was agreed that more bags should be ordered, and the dispenser refilled.

ACTION: THE CLERK

**23.037 Allotments** – The Clerk reported that there was one vacancy which had been offered to the next applicant on the waiting list. Currently 5 residents were on the waiting list.

**11. To consider Planning Applications received**

23.038 The following application was considered:

P/PABA/2023/02592 Erect new barn to measure 12.3m in length by 6.6m in breadth,  
Height to eaves of 4.85m and ridge height of 7.1m. Location: Maranoa, Corfe Castle  
BH20  
5BJ – Noted for information only

**12. Correspondence and items for action and resolution**

**23.039 To confirm the insurance for the coming year :**

The premium for the coming year would be £1587.18 compared to £1395.05 last year through AJ Gallagher Insurance Brokers.

The Clerk had also obtained a quote from Zurich Municipal which would be £1389.08 or £1269.77 for a 3-year Agreement. The Clerk had revised the insurance values following the provision of additional equipment in the play area and the revised Asset Register.

Following discussion, it was:

RESOLVED; That the quote for a 3-year agreement from Zurich Municipal be accepted from the 1<sup>st</sup> June, 2023 and that the payment of £1269.77 be agreed,

ACTION: THE CLERK

**23.040 To confirm the Standing Order and Financial Regulations**

A copy of the Standing Orders and Financial Regulations had been circulated to all members prior to the start of the meeting. The Clerk reported that the Model Standing Orders and Financial Regulations were now in use and no amendments were proposed.

RESOLVED: That the current Standing Orders and Financial Regulations be agreed.

ACTION: THE CLERK

**23.041 To review and confirm the Risk Assessment and Asset Register**

A copy of the Risk Assessment had been circulated to all members prior to the start of the meeting. The Asset Register had been amended to include additional play equipment and street furniture giving a total for Assets of £110648.

RESOLVED: The subject to the above the Risk Assessment and Asset Register be approved.

**23.042 Representation on External Bodies 2022-23**

RESOLVED: That the Parish Council's representation on external bodies be amended and Adopted as set out in Appendix A.

**13. Correspondence**

**23.043 DAPTC Consultation on the format for future AGM**

The Dorset Association of Local Councils had asked whether future Annual General Meetings should be held face to face or online eg ZOOM. It was agreed that online via Zoom would be preferred.

ACTION: THE CLERK

**23.044 Dorset Council Infrastructure Funding Statement (CIL/S106)**

This document had been circulated to all members prior to the meeting and was Received and noted.

**23.045 Dorset Council Planning for Climate Change Guidance Documents:**

Cllr. Duckworth would prepare a response to this Documents.

ACTION: CLLR DUCKWORTH/THE CLERK

**23.046 Fontmell Magna – Speed Limits for roads without pavements:** The Clerk reported that Fontmell Magna Parish Council had asked for support to their proposal that roads without pavements should be designated as 20 mph areas by Dorset Council. This would require a change of policy by Dorset Council. The 20 is plenty was also campaigning for similar changes to current policy in Dorset and this had the support of Arne Parish Council. The Clerk had responded to Fontmell Magna accordingly and the meeting endorsed this action.

ACTION: THE CLERK

**23.047 Stoborough Green – Grass Verges:** Cllr. Ezzard (Dorset Council) had arranged a meeting to discuss responsibility for the ongoing grass cutting in Stoborough Green. Aster Housing Group had also been invited to attend but their representative was not present at the meeting. The Chair had attended to represent the Parish Council.

Dorset Council had agreed, on a temporary basis, to cut some of the grass verges for this financial year but had asked if the Parish Council could provide a location for the grass cuttings to be kept. The possibility of using the allotment site was discussed but as Cllr. Duckworth was not present it was agreed that this be deferred to enable him to be consulted.

ACTION: CLLR DUCKWORTH/THE CLERK/THE CHAIR

**14. Additional items considered urgent by the Chairman for discussion only**

**23.048** Additional Items considered urgent by the Chairman:

**West Road Verge/A350:** The Clerk was asked to contact Dorset Council and request that the site lines at the junction of West Road/A350 be cut back in the interests of highways safety.

**Grass Verge – Nutcrack Lane:** The Clerk was asked to request that the grass verge along Nutcrack Lane be cut back for pedestrian safety particularly as there is likely to be increased traffic when Spring Watch at RSPB site starts.

The Clerk also reported that a resident had been in contact about heavy lorries using Nutcrack Lane and he had asked the resident for permission to pass on her complaint to Dorset Council but a reply was awaited.

**Dorset Council – Resilience Officer:** The Chair reported that she had been informed that Dorset Council had appointed a Resilience Officer and she would make contact to let them know what the Parish Council is currently doing.

She also reported that she had approached the Chair of the Stoborough Village Hall Committee to arrange a further meeting regarding the use of the Hall as a Resilience Hub

There being no further business, the meeting closed at 8.30pm

Chair ..... Date.....

DATE OF NEXT MEETING: Thursday, 15<sup>th</sup> June, 2023 Stoborough Village Hall at 7.15pm